

Message Text

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43

ORIGIN OIC-02

INFO OCT-01 ARA-10 ISO-00 IO-10 EB-07 /030 R

DRAFTED BY IO/OIC:LGROSSMAN:CM

APPROVED BY IO/OIC:HWBURROWS

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O 071546Z MAR 75

FM SECSTATE WASHDC

TO AMEMBASSY LIMA IMMEDIATE

UNCLAS STATE 051334

E.O. 11652: N/A

TAGS: OCON, OTRA, AFIN, UNIDO

SUBJECT: UNIDO - SECOND GENERAL CONFERENCE, MARCH 12-26,
1975.

REF: LIMA 0411, 1746 AND 1844

1. FOLLOWING ADMINISTRATIVE SUPPORT FUNDS ARE AUTHORIZED
FOR SUBJECT CONFERENCE, PREFIXED BY APPROPRIATION 1951125,
ALLOTMENT 1021:

OBLIGATION	SUBJECT	DOL AMOUNT	PURPOSE
505401	1131/054	400	OVERTIME - US EMPLOYEES
505402	1134/054	200	OVERTIME - LOCAL (DRIVER)
505403	1149/054	200	OTHER CONTRACT PERSONNEL (FILE CLERK)
505404	2311/054	300	OFFICE EQUIPMENT RENTAL (XEROX MACHINE)
505405	2322/054	700	TELEPHONE TOLLS
505406	2622/054	400	SUPPLIES

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OBLIGATION	SUBJECT	DOL AMOUNT	PURPOSE
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505407	2621/054	100	REFERENCE MATERIALS (NEWSPAPERS, ETC.)
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505408	2319/054	8,500	RENTAL OF SUITE AND ROOMS AT SHERATON
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2. FINAL ARRIVAL DATES OF DELEGATES AND STAFF:

MARCH 8 - GROSSMAN

MARCH 9 - AMB. BENNETT, SANDERS, STIBRAVY, GRIBBLE,
HOFFMAN, AND MOSSER

MARCH 11 - BLACK AND RUDEL

PLEASE ADJUST ROOM RESERVATIONS ACCORDINGLY.

3. DELEGATION WILL NEED XEROX MACHINE (REFTEL 0411)
FOR RENT AT DOLS 93.36 PER MONTH. WE WOULD LIKE TO SET UP
OFFICES IN THE SHERATON ON MONDAY, WITH TYPEWRITERS,
COPIER, ETC.

4. WE WILL NEED MRS. PATRICIA FISHER TO WORK DURING
CONFERENCE (REFTEL 1746).

5. WOULD IT BE POSSIBLE TO HAVE PACKETS OF PERUVIAN SOLES
(EQUIVALENT US DOLS 50) READY FOR DELEGATES ON SUNDAY?

6. THREE MARINES WILL ARRIVE MARCH 9 FOR TDY IN CONNEC-
TION WITH CONFERENCE. EACH WILL INFORM LIMA OF ETA. ALL
CLASSIFIED MATERIAL WILL BE KEPT AT HOTEL.

7. CONFERENCE ADMINISTRATIVE OFFICER, LAWRENCE GROSSMAN,
WILL CONTACT EMBASSY ADMINISTRATIVE OFFICER ON MARCH 8
CONCERNING ALL ABOVE MENTIONED POINTS. INGERSOLL

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 07 MAR 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975STATE051334
Document Source: CORE
Document Unique ID: 00
Drafter: LGROSSMAN:CM
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750080-0656
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750371/aaaac1zt.tel
Line Count: 98
Locator: TEXT ON-LINE, ON MICROFILM
Office: ORIGIN OIC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 75 LIMA 0411, 75 1746, 75 AND 1844
Review Action: RELEASED, APPROVED
Review Authority: CollinP0
Review Comment: n/a
Review Content Flags:
Review Date: 30 MAY 2003
Review Event:
Review Exemptions: n/a
Review History: RELEASED <30 MAY 2003 by RuthemTJ>; APPROVED <26 FEB 2004 by CollinP0>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
05 JUL 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: UNIDO - SECOND GENERAL CONFERENCE, MARCH 12-26, 1975.
TAGS: OCON, OTRA, AFIN, UNIDO
To: LIMA
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 05 JUL 2006